

Pine Hall Cemetery Association

Request for Quote

2/19/2025

Purpose

The objective of the Pine Hall Association is to provide for the decent burial of the dead or any legal disposition of human remains and to perpetually maintain the Pine Hall Cemetery. The Pine Hall Cemetery Association is a Non-Profit corporation governed by six trustees. The Pine Hall Cemetery is in Ferguson Township, Centre County, on West College Avenue in State College, Pennsylvania in a locality called Pine Hall. The cemetery has nine acres of land, of which over 85% of the burial plots have markers on them plus an 8-acre area that is currently being developed with no markers on it yet.

The Pine Hall Cemetery Association is requesting quotes for grounds being kept at the Pine Hall Cemetery.

Grounds-Keeping.

1. The grass shall be maintained at a height not to exceed five inches and no lower than two inches.
2. All work will be performed in a professional and skillful manner by *experienced and well trained*, utilizing *clean, well-maintained equipment of the latest and most efficient design*.
3. The practices and procedures employed will be according to accepted industry standards (e.g., Association of Landscape Contractors of America); installations and applications will be made with technical expertise; all vehicles and equipment will be operated both skillfully and safely within the cemetery grounds.
4. All mechanized equipment must be turned off if you encounter the public (within fifty feet).
5. No mechanized equipment may be used anywhere in the cemetery while a funeral is in progress. The secretary shall inform the Contractor of funerals scheduled.
6. Grass adjacent to fixed objects, such as tombs, gravestones, monuments, trees, and flag poles shall be trimmed to the same height as the general turf. The frequency shall be every other mowing or as needed.
7. Dilapidated floral arrangements, both natural and artificial, shall be removed during the first two weeks of March and the last two weeks of October. The debris must be disposed of properly such as taken to the transfer station. The Pine Hall Cemetery Association will cover the transfer station fee.
8. The Cemetery will be kept free of litter, tree limbs, and debris.
9. Sunken graves over a year old shall be leveled and seeded.
10. Other maintenance-related duties as proposed from time to time by the Association.
11. The contractor will clean all clippings from sidewalks, curbs, roadways, tombs, gravestones, and monuments immediately after mowing and/or edging.
12. No work shall be completed on Sunday before 1:00 PM.
13. In the Spring of the year the cemetery may need to be mowed on a weekly basis and trimmed every other week. As the year progresses the frequency of mowing and trimming may

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decrease. The cemetery should only be mowed and trimmed if it needs it.

Work Accounting

1. The contractor is responsible for setting the hours of work.
2. Contractors are considered independent. Contractor is not subject to the direct control or direction of the Association in completing the contractual obligations.

Contract and Quote

1. Either party has the right to terminate this contract upon providing 30 days' written notice to the other.
2. The Contractor will carry general liability insurance in the amount of \$1,000,000.
3. The Contractor will carry liability amounts and worker's compensation coverage required by law on his/her operators and employees and require the same of any sub-Contractors and provide proof of same to the cemetery.
4. This contract runs from May 1 to April 30 and may be renewed annually.
5. Payment for services rendered will be monthly. The contractor must send an invoice to the Pine Hall Association treasurer by email or direct mail each month.
6. Contractor shall be fully liable for, and hereby indemnifies and agrees to hold harmless the Cemetery Association from any and all injuries, damages, causes of actions, claims or obligations and any consequential and incidental damages, attorneys' fees or costs arising out of or related to any acts, omissions or negligence on the part of the Contractor, its agents, subcontractors, or employees of any person or firm under its control under the Agreement. If Contractor causes damage to property in the Cemetery including headstones or markers, Contractor shall notify the Pine Hall Cemetery Association and may be held responsible for the cost of repairs.
7. The Pine Hall Cemetery Association retains the right to accept or reject any or all quotes.
8. Quotes will be accepted until March 14th, 2025, at 5:00 PM
9. A quote can be emailed to secretary@pinehallcemetery.org or by USPS mail to:

Pine Hall Cemetery Association
3346 Pamela Circle
State College, Pa 16801
10. Questions should be sent to secretary@pinehallcemetery.org. To arrange a tour of the cemetery, please call 814-777-3324. Our WEB page is www.pinehallcemetery.org.

Attached are two photos of the Pine Hall Cemetery. The second photo shows the planned expansion of the cemetery which we want the .8-arces area within the roads mowed.



130561	130562	130563	130564	130565	130566	130567	130568	130569	130570	130571	130572	130573	130574	130575	130576	130577	130578	130579	130580	130581	130582	130583	130584	130585	130586	130587	130588	130589	130590	130591	130592	130593	130594	130595	130596	130597	130598	130599	130600
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501	502	503	504	505	506	507	508	509	510	511	512	513	514	515	516	517	518	519	520	521	522	523	524	525	526	527	528	529	530	531	532	533	534	535	536	537	538	539	540
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581	582	583	584	585	586	587	588	589	590	591	592	593	594	595	596	597	598	599	600	601	602	603	604	605	606	607	608	609	610	611	612	613	614	615	616	617	618	619
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620	621	622	623	624	625	626	627	628	629	630	631	632	633	634	635	636	637	638	639	640	641	642	643	644	645	646	647	648	649	650	651	652	653	654	655	656	657	658	659
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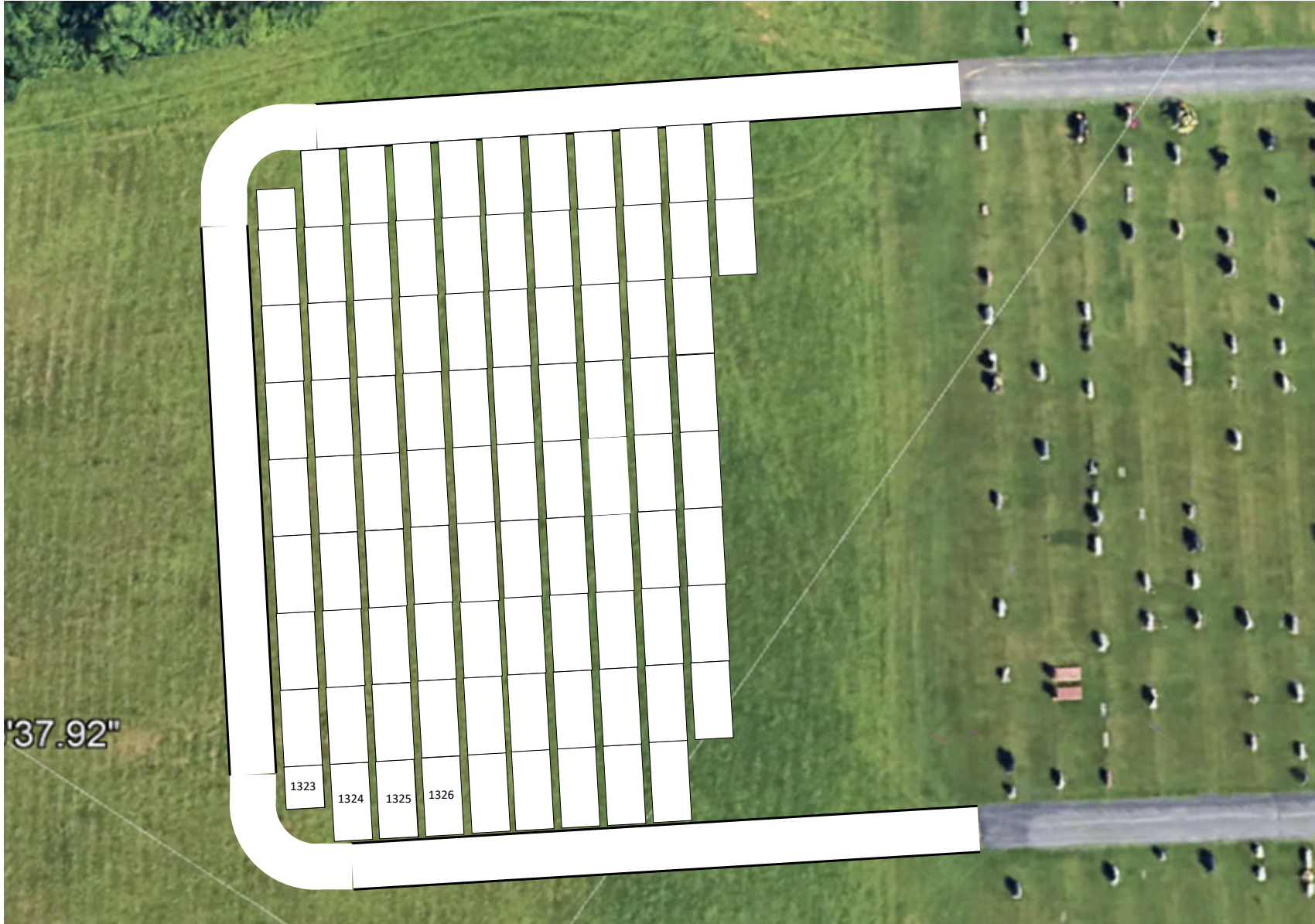
660	661	662	663	664	665	666	667	668	669	670	671	672	673	674	675	676	677	678	679	680	681	682	683	684	685	686	687	688	689	690	691	692	693	694	695	696	697	698	699
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Legend:

- Reserved
- Available
- Maximum City

Scale: 1" = 200'

North Arrow



'37.92"

1323

1324

1325

1326